

Use this form to setup a Team Account for multiple members.

Instructions

1. If paying setup fees by credit card, enter the credit card information.
2. Enter the information to identify the Team Account/Team Leader and the Team Members.
3. Print and sign (Team Leader and Participant); email completed form to [Userform@REcolorado.com](mailto:Userform@REcolorado.com) or fax it to 303.850.9637.

**ATTENTION:**

- A \$100 setup fee is required for all new Team Accounts; and a \$10 setup fee is required for each new Team Member, payable by the Team Leader.

Setup fees -- Please bill my credit card for the Team Account setup fees:

|                          |                               |                                     |   |                                   |
|--------------------------|-------------------------------|-------------------------------------|---|-----------------------------------|
| Select credit card type: | <input type="checkbox"/> Visa | <input type="checkbox"/> MasterCard | <input type="checkbox"/> American Express | <input type="checkbox"/> Discover |
| Credit card #            |                               |                                     | Expiration Date                           |                                   |
| Cardholders signature    |                               |                                     |   |                                   |

**Team Account / Team Lead information**

• Denotes required field

|   |   |  |  |
|---|---|--|--|
| • Team Leader full name (primary contact) |   |  |  |
| • Team Lead agent ID                      | Team Leader phone                               |  |  |
| • Office name                             | Office ID                                       |  |  |
| Team phone                                | <i>(If different than office address)</i>       |  |  |
| Team email address                        | Team website address                            |  |  |
| • Name of Team Account                    | Username <i>(if using an existing username)</i> |  |  |

**Team members (list all team members below)**

| First name | Last name | Metrolist agent ID | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |
|------------|-----------|--------------------|------------------------------|---------------------------------|
|            |           |                    | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |
|            |           |                    | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |
|            |           |                    | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |
|            |           |                    | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |
|            |           |                    | <input type="checkbox"/> Add | <input type="checkbox"/> Remove |

Additional Instructions

1. All Team Members must have their own individual account.
2. The Participant must approve the Team Account (signature required).

I hereby certify that, as the Team Lead, I am accountable for all financial and other responsibilities, including compliance with MLS Rules and Regulations, for the Team Account.

|   |        |
|---|--------|
| • Team Leader signature                   | • Date |
| • Participant (Managing Broker) signature | • Date |